



# Covenant Day School Tuition Payment Processing

We are excited to offer the safety, convenience and ease of Tuition Express® – a payment processing system that allows secure, on-time tuition and fee payments via direct draft. This is our preferred payment processing method for CDS. Please take a few minutes to complete the information and return it to us on or before Tuesday, August 22<sup>nd</sup>. **Monthly tuition will be drafted from your designated/authorized checking or savings account on the 1<sup>st</sup> day of each month.** You will receive an automated receipt via email at the time of the transaction. Thank you for completing the form below and returning it by August 22<sup>nd</sup> at Meet the Teacher or mailed before August 22<sup>nd</sup> to Covenant Day School:

Covenant Day School  
65 Old Montgomery Hwy  
Birmingham, AL 35209

*Please contact our office if you need to set up a different payment option. Thank you!*

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT**

I (we) hereby authorize (business name) \_\_\_\_\_ Covenant Day School \_\_\_\_\_ to initiate debit entries to my (our) Checking or Savings Account, indicated below. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit Union Members: Please contact your Credit Union to verify account and routing numbers for automatic payments.

### COMPLETE:

Your Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank or Credit Union Name \_\_\_\_\_

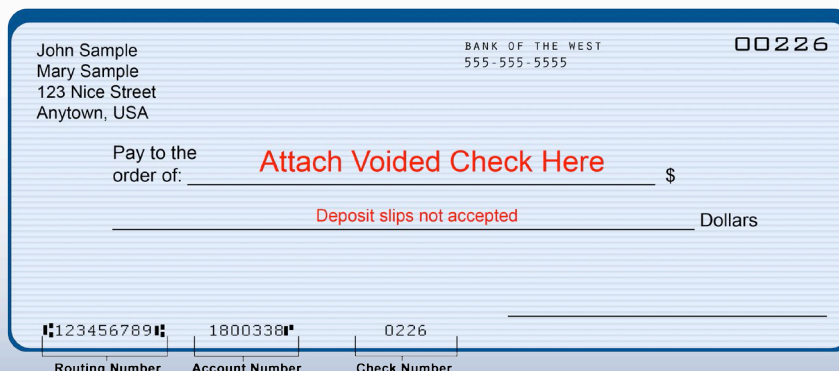
Bank or Credit Union Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Checking  Saving

Routing Transit Number (see sample below) \_\_\_\_\_ Account Number (see sample below) \_\_\_\_\_

### For Official Use

Date Received
Employee Signature



### A service



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Thank you! Please return to the CDS office by mail before August 22<sup>nd</sup> or you may bring to Meet the Teacher on August 22<sup>nd</sup>!